

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – Owensville USDA Service Center
Tuesday, October 2, 2012

Chairman Ron Hardecke called the regular board meeting to order at 7:30 p.m. Those present were: Chairman Ron Hardecke, Vice-Chairman Dennis Berger, Member Mike Haeffner, Treasurer Debra Nowack, Secretary James Thompson, District Conservationist Melinda Barch, and District Specialist II Diana Mayfield. District Technician I Kory Hubbard, was absent due to training.

Patty Chapman, DNR District Coordinator arrived at 7:35 p.m.

James Thompson was introduced as the new Board Secretary. He is a part-time employee of the University of Missouri Extension and is currently working one day (Tuesday) a week in Gasconade County, so it is advantageous for him to serve on our board. He is from Laclede County and is looking forward to working with the landowners of Gasconade County. He asked that the Board make policy that the Board Secretary have the signature authority that any board member would have so that there is no doubt about his duties or obligations. Diana Mayfield indicated that the board already had such a policy stating that the Board Secretary has the same rights and obligations as any board member with the exception of signatures on checks.

The minutes of the September meeting were reviewed. Dennis Berger made the motion to approve the minutes. Mike Haeffner seconded the motion. Motion carried 5-0.

The closed minutes for May were presented and reviewed. Dennis Berger made the motion to approve the closed minutes as presented. Mike Haeffner seconded the motion. The motion carried 5-0.

The September Treasurer's Report was reviewed. The John Deere Drill bills were discussed. The District will ask Gary Miller for the itemized bills for any materials that he puts on the drill but does not charge directly to the district. The timesheets were reviewed. Mike Haeffner moved to accept the treasurer's reports and timesheets as presented. Dennis Berger seconded the motion. The motion carried 3-0.

The timesheets were reviewed and Dennis Berger made the motion to approve them as presented. Mike Haeffner seconded the motion. The motion carried 5-0.

The quarterly reports were reviewed with the board members. Mike Haeffner made the motion to approve the quarterly reports. Dennis Berger seconded the motion. The motion carried 5-0.

Unfinished Business

Dm: 10/16/2012

- ❖ Melinda Barch briefed the board that 4 applications have been received for the CCPI. The Farm Bill is still not approved so there are no funds available at this time. They will begin the ranking process as soon as possible. Melinda Barch gave the Board a letter requesting any comments on the resource concerns for the regular EQIP ranking process. No one had any additional comments other than maybe soil health.

New Business

- ❖ Patty Chapman briefed the board in regards to the cost-share decision of the Soil & Water Commission. Disappointment was voiced in the fact that the district would not be receiving any additional funding in the grazing management and woodland resource concerns, and that they could not move funding that they did have to these resource concerns. Staff and landowners were anticipating the supplemental allocations since 95-100% of these concerns have already been obligated. Ms. Chapman indicated that we should be glad that we received the Drought Assistance and that the resource concern procedures would remain the same in regards to moving funds around. She indicated that the total Drought Assistance funding was at @29 million but has already dropped to 26 million. Gasconade County has already returned \$7,800 that was over-allocated.
- ❖ Melinda Barch and Diana Mayfield informed the board that there were two maintenance violations on a couple of pond structures in the county. Both landowners had applied a pipe extension to the emergency spillway, thereby, changing the design of the structure. One landowner had also dug out some cattails along the dam altering the NRCS design. Letters have been sent to both landowners. One landowner has already submitted a letter stating that the corrections have been made. Staff will make return visits to these sites and make documentation of the corrective procedures.
- ❖ Mike Haeffner moved to confirm the approval of the following cost-share applications. Debra Nowack seconded the motion. The motion carried 5-0.

Change Orders

- 062-13-0014, Dale/Ray Ridder, DA LW
- 062-13-0021, Robert/Dianne Kottwitz, DA LW
- 062-13-0022, Kay Martellaro, DA LW
- 062-13-0027, Gloe RT/Lorell Apprill, DA LW
- 062-13-0028, Stanley/Debbie Diebal, DA LW
- 062-13-0036, Wayne/Virginia Buschmeyer, DA LW
- 062-13-0038, Charlotte's White Mule, DA IRR
- 062-13-0040, Harlan/Catherine Gast, DA LW
- 062-13-0041, Harlan/Catherine Gast, DA LW
- 062-13-0042, Richard/Darlene Broeker, DA LW
- 062-13-0043, Richard/Darlene Broeker, DA LW
- 062-13-0046, The Burson Family RLT, DA IRR
- 062-13-0059, Mertz Farms, DA LW

Payments

- 062-12-0036, Mark/Pat Rolufs, DSL-1
- 062-13-0014, Dale/Ray Ridder, DA LW


- 062-13-0015, Dale/Ray Ridder, DA LW
- 062-13-0016, Warren/Clarene Grass, DA LW
- 062-13-0017, Warren/Clarene Grass, DA LW
- 062-13-0018, Brian Deppe/Velda Staley, DA LW
- 062-13-0019, Brian Deppe/Velda Staley, DA LW
- 062-13-0020, Robert/Dianne Kottwitz, DA LW
- 062-13-0021, Robert/Dianne Kottwitz, DA LW
- 062-13-0022, Kay Martellaro RT, DA LW
- 062-13-0023, Kay Martellaro RT, DA LW
- 062-13-0026, Gloe RT/Lorell Appril, DA LW
- 062-13-0028, Stanley/Debbie Diebal, DA LW
- 062-13-0029, Stanley/Debbie Diebal, DA LW
- 062-13-0036, Wayne/Virginia Buschmeyer, DA LW
- 062-13-0037, Wayne/Virginia Buschmeyer, DA LW
- 062-13-0038, Charlotte's White Mule, DA IRR
- 062-13-0040, Harlan/Catherine Gast, DA LW
- 062-13-0041, Harlan/Catherine Gast, DA LW
- 062-13-0042, Richard/Darlene Broeker, DA LW
- 062-13-0043, Richard/Darlene Broeker, DA LW
- 062-13-0046, Burson Family RLT, DA IRR
- 062-13-0050, John/Danielle Withouse, DA LW
- 062-13-0051, Kevin/Vicky Huebner, DA LW
- 062-13-0052, Kevin/Vicky Huebner, DA LW
- 062-13-0064, Larry Leimkuehler, DA LW
- 062-13-0065, Larry Leimkuehler, DA LW
- 062-13-0067, Burson Family RLT, DA IRR

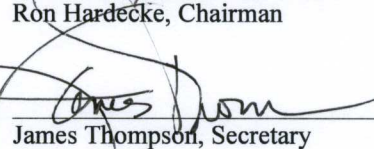
Conservation Plans

- Puchta Family Trust, CRP
- Donald Groebl Jr., HEL

- ❖ Diana Mayfield explained the issue of the Jeremy Diebal drill bill. He indicated that the drill wasn't seeding right and that he had to go over the fields twice. Every user of the drill is instructed to get down and check the seeding every so often and that they are responsible for every acre put on the drill. Diana indicated that the next two users of the drill did not have any issues. Dennis Berger made the motion to credit Mr. Diebal for 5 acres. Mike Haeffner seconded the motion. The motion carried 5-0.
- ❖ Diana Mayfield asked the board to examine the tires on the Great Plains. After some inspection, it was decided that Ron Hardecke would check into the price of new tires for the drill. Dennis Berger then asked if it would not be feasible to move the Great Plains out to the Miller's as well. He thought it would be a scheduling benefit if both drills could be housed at the same location. Ron Hardecke asked Diana what she thought and she indicated that she didn't think that they could afford another \$600 (+\$2.00 an acre over 300 acres) maintenance fee on top of the repair bills that they are currently receiving from Millers. Ron Hardecke suggested that we wait until the end of the year to make any decisions.

- ❖ The Board decided to have their Christmas Family Dinner/Board meeting on December 11, 2012, at the Farm Bureau Meeting room.
- ❖ The Board had no resolutions to present at this time.
- ❖ Diana Mayfield informed the Board that Kory is interested in taking his Technician II test. Patty Chapman indicated that she would check to see if one was being held during the training conference and also see if the Conservation Planning Course must be taken first or not.
- ❖ In Kory Hubbard's absence, Diana Mayfield asked if the Board would approve a leave request for him for November 29th and 30th? Board indicated that those dates would be acceptable.
- ❖ The Board reviewed the following memos.
 - Memorandum 2013-002, Fiscal Year 2014 Needs Assessment Process
 - Memorandum 2013-003, District Election Policies Rescinded
 - Memorandum 2013-004, Calendar Year 2013 Health Insurance
- ❖ The Board reviewed the NRCS and District reports as submitted.
- ❖ The board reviewed the calendar of events. Diana Mayfield reminded the Board that the 4th Grade Field days were starting the 3rd and 4th of October. She also indicated that staff had been asked to present at the MO Days on October 11th at the Owensville Elementary School. She thought the budget would be around 60 to 70 dollars in order to make soil pudding cups – representing the layers of soil. FSA will be assisting the local SWCD staff in making presentations and making the pudding cups. There will be well over 500 students attending this event. Dennis Berger said that this sounded like a wonderful opportunity.
- ❖ Ron Hardecke entertained a motion to adjourn. Debra Nowack so moved. Dennis Berger seconded the motion. All in favor. Meeting adjourned at 8:45 p.m.
- ❖ Next Regular Board Meeting is scheduled for **Tuesday, November 6th**, at 7:00 pm at the USDA Service Center.

 11-5-12
 Ron Hardecke, Chairman Date

 5 Nov 12
 James Thompson, Secretary Date

By: DIANA
09/25/12 2:18pm

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 09/01/12 To 09/30/12

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN	Beginning Checking Account Balance for: Sep	\$22,311.92
Auto bal account #: 00-00-100		

Bank ID: 081512407	Bank name: Community Bank
Acct #: 2001322	Phone: 573-437-4444

Checks

104561	09/05/12	MCHCP PYMT	MCHCP	\$976.78
4559	09/05/12	WORKERS COMP PYMT	MOEMP	\$541.00
4562	09/06/12	VOID CHECK	RON	\$30.45
4563	09/06/12	HARDECKE-TRVL 09/06/12	RON	\$59.85
4564	09/06/12	HAEFFNER-TRVL 09/06/12	MIKE	\$152.25
4565	09/06/12	NOWACK-TRVL 09/06/12	DEBRA	\$11.55
4567	09/13/12	TECH TRNG	PLATINUM	\$150.00
4569	09/13/12	DIANA'S AFLAC PYMT	AFLAC	\$174.90
324	09/14/12	CORRECT 0000200 FUND		\$4.20
4560	09/14/12	HUBBARD-PAYROLL 09/14/12	KORY	\$812.28
4561	09/14/12	MAYFIELD-PAYROLL 09/14/12	DIANA	\$849.12
4568	09/14/12	MAYFIELD - EMPLY TRVL	DIANA	\$241.30
4570	09/20/12	BALLOONS FOR FIELD DAY	NATIONAL	\$184.90
4575	09/20/12	GREAT PLAINS GREASE	walmarts	\$7.48
4576	09/20/12	GREAT PLAINS REPAIR	BOCKTING	\$332.03
4573	09/24/12	VOID CHECK	STATE TAX	\$378.00
4577	09/24/12	VOID CHECK	MILLER	\$3,532.50
4578	09/24/12	DRILL MAINTENANCE SEPTEMB	MILLER	\$1,742.75
4571	09/28/12	HUBBARD-PAYROLL 09/28/12	KORY	\$812.28
4572	09/28/12	MAYFIELD-PAYROLL 09/28/12	DIANA	\$849.12
4574	09/28/12	1ST QTR RETIREMENT	RETIRE	\$418.80
4579	09/28/12	3RD QTR STATE TAX	STATE TAX	\$347.00
9414572	09/28/12	941 SEPTEMBER 2012	EFTPS	\$656.32
Total Checks				\$13,264.86

Deposits

CR090512	09/05/12	CASH RECEIPTS 09/05/12	(\$628.80)	Deposit
BI083112	09/13/12	BANK INTEREST 08/31/12	(\$8.14)	Deposit
CR091312	09/13/12	CASH RECEIPTS 09/13/2012	(\$468.00)	Deposit
STMAINREF	09/13/12	STATE MAINTENANCE REIMBURSEMEN	(\$351.00)	Deposit
4562	09/14/12	VOID CHECK	RON	(\$30.45) Deposit
4573	09/28/12	WRONG AMOUNT	STATE TAX	(\$378.00) Deposit
4577	09/28/12	VOID - WRONG CALCULATIONS	MILLER	(\$3,532.50) Deposit
CR092412	09/28/12	CASH RECEIPTS 09/24/12	(\$375.00)	Deposit
Total Deposits				(\$5,771.89)

Total Deposits less Checks for the month: \$7,492.97

Ending Checkbook Balance: Sep \$14,818.95

y: DIANA
9/25/12 2:18pm

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 110
Dates: From 09/01/12 To 09/30/12

Check/Dep-#	Date	Description	Payee	Amount
Checking account: 110 Beginning Checking Account Balance for: Sep				\$2,055.92
Auto bal account #: 00-00-110				
Bank ID: 081512407		Bank name: COMMUNITY BANK		
Acct #: 248584		Phone:		

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Sep **\$2,055.92**
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By: DIANA
09/25/12 2:18pm

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 120
Dates: From 09/01/12 To 09/30/12

Check/Dep-#	Date	Description	Payee	Amount
Checking account: 120 Beginning Checking Account Balance for: Sep				\$13,306.25
Auto bal account #: 00-00-120				
Bank ID: 081512407		Bank name: COMMUNITY BANK-BRANCH OF MARIE		
Acct #: 876660004479		Phone:		

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Sep **\$13,306.25**
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Proposal #3

FY 13
BUDGET

EXPENDITURE	PROPOSED	PERSONNEL GRANT-02	OTHER EXPENSES-03	ADMINISTRATIVE GRANT-04	INFO/ED GRANT-19	LOCAL FUNDS-01	YEAR TO DATE
INFO/ED							
ANNUAL MTG	\$ 2,000.00			\$ 1,170.00	\$ 480.00	\$ 350.00	
POSTER CONTEST	\$ 500.00			\$ 450.00	\$ 50.00	\$ -	
INFO/ED MATERIALS	\$ 100.00			\$ 30.00	\$ 70.00	\$ -	
NEWSLETTER	\$ 1,000.00			\$ 750.00	\$ 250.00	\$ -	\$ 402.73
FIELD EVENTS	\$ 800.00			\$ 650.00	\$ 150.00	\$ -	\$ 460.90
DONATIONS	\$ 100.00					\$ 100.00	
DUES & SPONSORSHIP							
MASWCD DUES	\$ 450.00					\$ 450.00	
ELECTION EXPENSES							
ELECTION	\$ 500.00			\$ 500.00		\$ -	
OPERATING EXPENSES							
OFFICE SUPPLIES	\$ 200.00			\$ 200.00		\$ -	
ADVERTIZING/PROMOTION	\$ 120.00					\$ 120.00	\$ 39.20
INSURANCE EXPENSES							
MOPEM	\$ 450.00			\$ 450.00		\$ -	
EQUIPMENT	\$ 650.00					\$ 650.00	
POSTAGE & MAILING							
POSTAGE	\$ 300.00			\$ 300.00		\$ -	
ITEMS FOR SALE							
FLAGS	\$ -					\$ -	
PLATS	\$ -					\$ -	
SUPERVISOR EXPENSE							
Supervisor Travel	\$ 2,000.00			\$ 1,000.00		\$ 1,000.00	\$ 227.85
OFFICE EQUIPMENT							
EQUIPMENT	\$ -					\$ -	
EQUIPMENT EXPENSE							
John Deere Maintenance	\$ 1,200.00					\$ 1,200.00	\$ 600.00
Great Plains Maintenance	\$ -					\$ -	
John Deere Repair	\$ 4,000.00					\$ 4,000.00	\$ 3,895.17
Great Plains Repair	\$ 3,000.00					\$ 3,000.00	\$ 1,129.26
Equipment Maintenance	\$ 100.00					\$ 100.00	
TOTAL EXPENSES	\$ 17,470.00	\$ -		\$ 5,500.00	\$ 1,000.00	\$ 10,970.00	\$ 6,755.11
PERSONNEL EXPENSES							
MANAGEMENT GROSS	\$ 29,120.00	\$ 28,288.00				\$ 832.00	\$ 7,804.00
TECHNICAL GROSS	\$ 22,880.00	\$ 22,485.00				\$ 395.00	\$ 6,130.00
OTHER MANAGEMENT	\$ 3,362.08		\$ 3,395.00			\$ (32.92)	\$ 1,128.83
OTHER TECHNICAL	\$ 3,702.72		\$ 2,698.00			\$ 1,004.72	\$ 1,212.03
Total Personnel	\$ 59,064.80	\$ 50,773.00	\$ 6,093.00	\$ -	\$ -	\$ 2,198.80	\$ 16,274.86
TOTAL ALL EXPENSES	\$ 76,534.80	\$ 50,773.00	\$ 6,093.00	\$ 5,500.00	\$ 1,000.00	\$ 13,168.80	\$ 23,029.97
INCOME							
PERSONNEL GRANT	\$ 50,773.00	\$ 50,773.00					\$ 16,660.68
OTHER EXPENSES	\$ 6,093.00		\$ 6,093.00				\$ 2,300.04
ADMINISTRATIVE GRANT	\$ 5,500.00			\$ 5,500.00			\$ 2,750.00
INFO/ED GRANT	\$ 1,000.00				\$ 1,000.00		
COUNTY COMMISSION	\$ 2,250.00					\$ 2,250.00	
DONATIONS (Field Days)	\$ 250.00					\$ 250.00	\$ 205.00
FLAGS	\$ 50.00					\$ 50.00	
PLATS	\$ 418.00					\$ 418.00	\$ 66.00
ADVERTIZEMENT	\$ 150.00					\$ 150.00	\$ 112.50
CD INTEREST	\$ 100.00					\$ 100.00	\$ 23.18
CD TRANSFER							
SAVINGS INTEREST	\$ 20.00					\$ 20.00	
BANK INTEREST	\$ 60.00					\$ 60.00	\$ 12.61
EQUIPMENT RENT							
JOHN DEERE (base 600 ac)	\$ 6,000.00					\$ 6,000.00	\$ 2,840.90
GREAT PLAINS (base 400 ac)	\$ 4,000.00					\$ 4,000.00	\$ 1,092.50
ROTOWIPER	\$ 200.00					\$ 200.00	
ATV	\$ 60.00					\$ 60.00	
BURN EQUIPMENT	\$ 30.00					\$ 30.00	
Bus Tour Refund							
TOTAL INCOME	\$ 76,954.00	\$ 50,773.00	\$ 6,093.00	\$ 5,500.00	\$ 1,000.00	\$ 13,588.00	\$ 26,063.41
LESS EXPENSES	\$ (419.20)	\$ -	\$ -	\$ -	\$ -	\$ (419.20)	\$ (3,033.44)
CASH IN THE BANK						\$ (13,434.92)	
CD VALUE						\$ (13,283.07)	
SAVINGS ACCOUNT						\$ (2,055.92)	
LESS GRAZING SCHOOL FUNDS						\$ 393.58	
TOTAL						\$ (28,380.33)	

Fund Status (2013)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

DA DROUGHT ASSISTANCE						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
DROUGHT ASSISTANCE 2013	\$136,492.91	\$128,992.91	\$7,500.00	\$113,784.70	\$22,708.21	\$0.00
Project Sub Total	\$136,492.91	\$128,992.91	\$7,500.00	\$113,784.70	\$22,708.21	\$0.00
GM GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2013	\$19,662.00	\$18,154.80	\$1,507.20	\$11,415.29	\$8,246.71	\$1,701.57
Project Sub Total	\$19,662.00	\$18,154.80	\$1,507.20	\$11,415.29	\$8,246.71	\$1,701.57
NP NUTRIENT & PEST MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
NUTRIENT & PEST MANAGEMEMENT 2013	\$11,000.00	\$2,441.00	\$8,559.00	\$0.00	\$11,000.00	\$0.00
Project Sub Total	\$11,000.00	\$2,441.00	\$8,559.00	\$0.00	\$11,000.00	\$0.00
SA SENSITIVE AREAS						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SENSITIVE AREAS 2013	\$12,326.00	\$2,266.99	\$10,059.01	\$0.00	\$12,326.00	\$0.00
Project Sub Total	\$12,326.00	\$2,266.99	\$10,059.01	\$0.00	\$12,326.00	\$0.00
SGE SHEET AND RILL / GULLY EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SHEET AND RILL / GULLY E 2013	\$51,694.00	\$12,554.92	\$39,139.08	\$2,240.49	\$49,453.51	\$825.00
Project Sub Total	\$51,694.00	\$12,554.92	\$39,139.08	\$2,240.49	\$49,453.51	\$825.00
WE WOODLAND EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
WOODLAND EROSION 2013	\$5,684.00	\$5,383.83	\$300.17	\$0.00	\$5,684.00	\$5,879.25

Fund Status (2013)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Project Sub Total

\$5,684.00 \$5,383.83 \$300.17 \$0.00 \$5,684.00

\$5,879.25

Grand Totals

236,858.91 \$169,794.45 \$67,064.46 \$127,440.48 \$109,418.43

\$8,405.82

9/28/2012

Charles Schlottach
2087 Highway 50
Owensville MO 65066

Diana Mayfield
Gasconade County Soil and Water Conservation District
314 S Olive
Owensville MO 65066

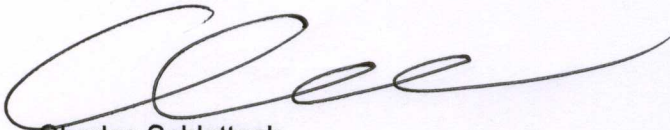
Dear Ms. Mayfield,

I received the copy of the letter sent to Warren Michener concerning a pond structure on his property. Unfortunately, I was the one to advise Mr. Michener to put a two foot extension on the pipe. The pipe is now back in compliance.

Let me explain my rationale for the extension pipe. The dam has approximately five feet free board above the existing pipe. The two foot extension just gave more capacity to the impoundment with still three feet of free board left.

The drought this summer tested all of our water supplies. I was happy to have the pond and the NRCS helping us achieve our goals.

Thank you,



Charles Schlottach

Cc: Warren Michener



Missouri Association of Soil and Water Conservation Districts

July 11, 2012

President

STEVE RADCLIFF
NACD Board Member
P. O. Box 571
Chillicothe, MO 64601
(660) 247-1255
stevenr@greenhills.net

1st Vice President

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Palmyra, MO 63461
(573) 769-4544
kennyil@centurytel.net

2nd Vice-President

BEVERLY DOMETRORCH
Alternate NACD Member
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Fayette, MO 65248
(660) 248-2645

3rd Vice-President

BRUCE BIERMANN
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(660) 442-5262

Past President

FRED FELDMANN
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AREA DIRECTORS

Area I

BRUCE BIERMANN
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Area II

TOM LAMBERT
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Pattonburg, MO 64670
(660) 367-2448

Area III

KENNY LOVELACE
2605 County Road 325
Palmyra, MO 63461
(573) 769-4544

Area IV

BEVERLY DOMETRORCH
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Fayette, MO 65248
(660) 248-2645

Area V

GEORGE ENGELBACH
3489 Linhorst Road
Hillsboro, MO 63050
(636) 475-6328

Area VI

BEN GORDEN
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Half Way, MO 65663
(417) 445-2596

Area VII

DAN GREESON
29 Pin Oak Road
Eldon, MO 65206
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Area VIII

MIKE KELLEY
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Ellsinore, MO 63937
(573) 322-5725

Executive Director

PEGGY LEMONS
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Jefferson City, MO 65109
(573) 893-6790 or 893-5186
peggyil@maswcd.net

Treasurer

DAVID DIX
PO Box 756
Eminence, MO 65466
(573) 226-3787
davidix@socket.net

Dear SWCD Supervisors:

One of the methods used in the Missouri Association of Soil and Water Conservation Districts to enable all supervisors to have a voice in establishing policies and goals is the resolution process. Resolutions are a way of formally raising an issue for discussion and debate among the membership.

Resolutions can address several types of issues. There are resolutions affecting the internal works of the organization (area boundary changes, dues levels, etc.). There are resolutions recognizing individuals and other organizations for meritorious service or for presentation to the national organization (NACD), as well as those urging specific action by public offices, agencies, and departments (MDC, DNR, NRCS, etc.). And, there are resolutions recommending legislative change. There are also bylaw amendments that affect the internal works of the organization.

The passing of a resolution, however, does not guarantee that the action included in the resolution will be carried out. MASWCD can only educate, encourage, and influence; it has no power to change laws or programs directly.

The first step in the resolution process is to identify a problem or situation to which you feel a solution can be affected by MASWCD. The situation should contain a statement saying what action the MASWCD should take. In order to participate in the resolution process there are a few things each district needs to keep in mind.

At least one supervisor from any member district submitting a resolution must be present to introduce the resolution to the entire body at the Annual Meeting. If there is not a supervisor present, the resolution will not be considered during the Annual Meeting.

Each eligible district may cast only one vote. For a district to be eligible to vote, it must be current with the MASWCD treasurer with yearly dues paid in **full**. If your district has any question about payment of dues or the district's status, David Dix should be contacted prior to the Annual Meeting.

Districts may also present resolutions from the floor. However, remember there is a three resolution limit per district, and a requirement of a 2/3 vote to allow the resolution be considered from the floor. The limit is the total of resolutions submitted prior to the Annual Meeting and those submitted from the floor during the Annual Meeting. Also, bylaw amendments cannot be considered from the floor, they must be submitted to the membership prior to the Annual Meeting.

If your board has a resolution or proposed bylaw amendment they would like to present for debate at the Supervisor Training Conference, forward it to the address below or e-mail to peggy.lemons@swcd.mo.gov by September 1, 2012. Similar proposals will be consolidated and prepared into a standard format for presentation to the membership at the Annual Meeting during the Supervisor Training Conference.

Forward resolutions to: MASWCD
 1209 Biscayne Drive
 Jefferson City, MO 65109

Sincerely,

Ben Gorden

Ben Gorden
MASWCD Resolutions Chair



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES


www.dnr.mo.gov

MEMORANDUM

2013-002

DATE: September 18, 2012

TO: All Soil and Water Conservation Districts

FROM:  Colleen Meredith, Director
Soil and Water Conservation Program

SUBJECT: Fiscal Year 2014 (FY14) Needs Assessment Process

Due to implementation of the Drought Assistance Program and the probability of changing needs caused by the drought, the Soil and Water Conservation Program is extending the deadline for the FY14 Needs Assessment. This will provide districts more time to assess the impacts due to drought and to adjust prior estimates in the available resource concern categories as necessary.

Districts must have their Needs Assessment data entered into MoSWIMS and written narratives submitted to the program office by 5:00 p.m. on November 1, 2012. If the district feels that their resource needs have not changed from FY13, the district can resubmit similar numbers for FY14. For new district staff unfamiliar with the Needs Assessment process or those who would like a refresher, please reference the background information and narrative template located at <http://swcd.mo.gov/internal/needsassessment.htm>. Program office staff is available to assist districts with questions related to this process. District staff should validate the numbers in MoSWIMS to make certain it is an accurate reflection of the district's needs in the various resource concern areas.

If you have questions or require assistance with the Needs Assessment process, please contact your district coordinator.

CM:abd



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DEPARTMENT OF NATURAL RESOURCES


www.dnr.mo.gov

MEMORANDUM

2013-003

DATE: September 18, 2012

TO: All Soil and Water Conservation Districts

FROM:  Colleen Meredith, Director
Soil and Water Conservation Program

SUBJECT: **District Election Policies Rescinded**

At the July 11, 2012 Soil and Water Districts Commission meeting, a review of the election process was presented to the Commission. The Commission voted to rescind the current election policies and have districts follow election rules contained in the Missouri Code of State Regulations 10 CSR 70-2.020. Program staff were directed by the Commission to research different election procedures utilized by local governments for potential changes in election rules.

The election policies were rescinded because the period in which they were implemented had no increase in number of candidates on the ballot or voter participation. These policies, outlined in memorandum 2009-030, are no longer required to be implemented by districts holding elections.

Eligible expenses per the election policies that were incurred prior to the date of this memorandum can be reimbursed. Program staff are updating information pertaining to district elections in the District Operations Manual. Districts will be notified when the revisions are posted to the SWCD Intranet.

If you have questions regarding this memorandum, please contact your district coordinator.

CM: dgd



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DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

MEMORANDUM

2013-004

DATE: September 19, 2012

TO: All Soil and Water Conservation Districts

FROM: JB by CM
Jim Boschert, Planner III
Soil and Water Conservation Program

SUBJECT: Calendar Year 2013 Health Insurance

For calendar year 2013, the Soil and Water Conservation Program will continue to provide health insurance grant allocations to soil and water conservation districts (SWCDs) for select plans offered through Missouri Consolidated Health Care Plan (MCHCP). Soil and Water Conservation District Boards with employees that are employed at least 1,000 hours from eligible funds may participate in either the MCHCP PPO 600 or PPO 2000 plan. The same stipend will continue to be provided for health insurance premiums to the district boards that were offered in calendar year 2012.

The cost of the PPO 600 plan remains the same at \$601.08 per month for employee only coverage. The program will continue to provide \$560.08 per employee per month or \$6,720.96 per year to the district board in semi-annual allotments. The district board can use these grant funds to supplement their district employee's health insurance premium(s). The PPO 600 plan requires a \$41.00 per month premium copay for district staff electing to participate in that plan.

The cost of the PPO 2000 plan remains the same at \$469.21 per month for employee only coverage. The program will continue to provide \$469.21 per employee per month or \$5,630.52 per year to the district board in semi-annual allotments. The district board can use these grant funds to pay their district employee's health insurance premium(s) for those district employees that choose the PPO 2000 plan for their health coverage.

As has been stated in previous years, management from MCHCP has strongly cautioned the program and asked us to inform the district supervisors to refrain from covering the cost of the district employee's portion of health care costs, due to increased utilization of the health insurance. Such an approach will serve to drive up the cost of health care for all the districts. If the district supervisors decide to pay the employee expenses, then the health insurance monthly premium will likely be renegotiated at a higher cost for all 114 districts in the future.

All SWCDs
September 19, 2012
Page two

MCHCP will send open enrollment forms to the districts in the near future. Open enrollment for calendar year 2013 insurance for SWCD employees is October 8 through November 9, 2012. Please remember, if your district has employees that choose not to participate in the MCHCP health insurance plans offered, they will still need to complete the open enrollment forms and indicate that they do not wish to participate. For specific information regarding the PPO 600 and the PPO 2000 plans, please refer to the MCHCP website at www.mchcp.org.

If you have any questions, please contact me at the Soil and Water Conservation Program, P.O. Box 176, Jefferson City MO 65102-0176 or by phone at 573-522-3320.

JB:dc



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

October 2, 2012

Gasconade County SWCD

Dear Board Members,

Each year the Natural Resources Conservation Service, NRCS, is required to review the local resource concerns in the county. In the past I have held meetings, sent out letters, and/or called landowners in the county to see what you feel are the local resource concerns. These resource concerns are then set to questions to be used as part of the ranking forms for the Environmental Quality Incentive Program, EQIP, for the county.

It seems that the resource concerns are similar from year to year. What I am looking for from you is what additional resource concerns you feel the county faces in addition to the concerns listed below for Cropland, Pastureland and Forestland. The below listed concerns are from last year.

Cropland

Weed problems (pest management)
Soil Erosion
Nutrient Management/Waste Management
Soil Compaction
Water Quality

Forestry

Education on Forest Stand Improvement
Heavily stocked woodlands
Glade/Savannas
Livestock exclusion from woods
Wildlife concerns

Pastureland

Education on Grazing Management
Grassland diversity
Grazing Systems more paddocks higher grazing efficiency
Invasive species
Soil testing
Water Quality – livestock exclusion from streams
Water Development for cattle

If you have any additional resource concerns you would like to see addressed please provide those to me by October 12, 2012. You may contact me at 573-897-3797 ext 3 or email at Melinda.barch@mo.usda.gov with your additional concerns or questions. Thanks for taking time to review these resource concerns.

A handwritten signature in black ink that reads "Melinda Barch". The signature is fluid and cursive, with the first name "Melinda" written in a larger, more prominent script than the last name "Barch".

Melinda L. Barch
District Conservationist

MEMORANDUM

2013-005

DATE: October 2, 2012

TO: All Soil and Water Conservation Districts

FROM: ^{Kim} Ken Struempf, District Operations Section
Soil and Water Conservation Program

SUBJECT: N472 Livestock Exclusion Policy

The Soil and Water Districts Commission approved the new N472 Livestock Exclusion Practice policies during their September meeting. The new practice policies will be included in the Cost-Share Handbook available at the Training Conference in November. Please note that this practice will take the place of the current DFR-05 Woodland Protection through Livestock Exclusion and the N472 Use Exclusion practices and becomes effective for FY14 Cost-Share contracts starting January 1, 2013.

The following changes were approved by the commission:
The DFR-05 Woodland Protection through Livestock Exclusion and the N472 Use Exclusion practices were combined into the new **N472 Livestock Exclusion Practice**. Practice Policy changes have been bolded.

Applicability statement:

"Applies to existing ponds, woodlands, sinkholes, streams, or sensitive areas where vegetation, soil condition, and water quality are in need of protection from livestock."

Specifications were clarified to state:

"The completed practice must meet NRCS Standards and Specifications for Fence (382) and livestock exclusion under Access Control (472) contained in the Field Office Technical Guide."

The following policy items were updated or added:

2. Spraying is allowed to control noxious weeds along fence lines for maintenance purposes. Prescribed burning of warm season grass stands is an allowed maintenance practice. Prescribed burning of woodland areas is allowed when part of a timber management plan and only in areas that leaf litter removal will not increase erosion processes.

- 3. The area excluded must have boundary fence or natural barriers that contain livestock to the property prior to installing exclusion fence.**
- 4. Annual grazing must occur next to the exclusion area for the maintenance life of the practice.**
- 5. Cost-share is authorized for:**
 - a. Exclusion fence that lies within an existing functional interior or property line fence/natural barrier.**
- 6. Cost-share is not authorized for:**
 - a. Fence that does not serve the purpose of excluding livestock, such as property lines, rights-of-way, farm road boundaries or livestock lanes.**
 - e. Reconstruction: The Soil and Water Conservation Program will not pay for the rebuilding of fence. High Tensile Electric (HTE) is recommended in areas where fence is likely to be damaged to lower the landowner's cost if reconstruction is necessary during the maintenance period.**

The \$5 per acre incentive associated with the N472 practice has been removed. There is no out-of-production incentive for this practice.

The new N472 Livestock Exclusion policy has been attached for your reference. If you have suggestions for changes to any cost-share policy, they can be submitted at any time and will be taken into consideration when that practice policy comes up for review. Program staff would like to thank districts for the comments submitted for the practice policy review process.

KS:afd

Attachment

Woodland Erosion Resource Concern

N472 *Livestock Exclusion*

Purpose

Protect soil and plant resources from grazing by livestock.

Applicability

Applies to existing ponds, woodlands, sinkholes, streams, or sensitive areas where vegetation, soil condition, and water quality are in need of protection from livestock.

Erosion Requirements

Practice has no erosion requirements.

Specifications

The completed practice must meet the NRCS Standards and Specifications for Fence (382) and livestock exclusion under Access Control (472) contained in the Field Office Technical Guide.

Policies

1. The area where the practice will be applied must currently have livestock to qualify.
2. Spraying is allowed to control noxious weeds along fence lines for maintenance purposes. Prescribed burning of warm season grass stands is an allowed maintenance practice. Prescribed burning of woodland areas is allowed when part of a timber management plan and only in areas that leaf litter removal will not increase erosion processes.
3. The area excluded must have boundary fence or natural barriers that contain livestock to the property prior to installing exclusion fence.
4. Annual grazing must occur next to the exclusion area for the maintenance life of the practice.
5. ***Cost-share is authorized for:***
 - a. Exclusion fence that lies within an existing functional interior or property line fence/natural barrier.
6. ***Cost-share is not authorized for:***
 - a. Fence that does not serve the purpose of excluding livestock, such as property lines, rights-of-way, farm road boundaries or livestock lanes.
 - b. Bringing electrical power to the site.
 - c. Clearing of rocks or other obstructions from the area.
 - d. Tree plantation.
 - e. Reconstruction: The Soil and Water Conservation Program will not pay for the rebuilding of fence. High Tensile Electric (HTE) is recommended in areas where fence is likely to be damaged to lower the landowner's cost if reconstruction is necessary during the maintenance period.

Maximum State Cost-Share

1. Assistance for components is limited to 75% of the county average cost, not to exceed the state average cost.

Map Requirements

1. A CMT Map Number must be entered in MoSWIMS prior to contract approval. The map must show the following information that pertains to the contract:
 - Farm Perimeter
 - Existing Fence
 - Planned Fence
 - Acres treated with practice.
 - Any other feature that may affect the practice, such as natural barriers that serve as a boundary.
2. A map that displays the completed practice must be scanned and attached as a "Map Document" in MoSWIMS prior to contract payment submission.

Technical Responsibilities

Technical staff has the responsibility for determining the need for the practice, for design of the practice based upon the minimum extent necessary, and to certify that the completed practice meets NRCS standards and specifications within commission policy.

Acres Served

Acreage excluded.

Extent Installed

Acres.

Maintenance Life

10 years.



Jeremiah W. (Jay) Nixon, Governor

Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

dnr.mo.gov

September 28, 2012

Board of Supervisors
Gasconade Soil and Water
Conservation District
314 South Olive
Owensville, MO 65066

Dear Supervisors:

On September 26, 2012, the Soil and Water Districts Commission voted to resume the Regular Cost-Share Program effective October 1, 2012. The Commission authorized a cost-share pause at their August 21, 2012 conference call to allow districts time to focus on the Drought Assistance Program and to have an opportunity to evaluate financial obligations for the Drought Assistance Program and Regular Cost-Share.

The Soil and Water Districts Commission established the following three criteria to fiscally manage the remaining unobligated Regular Cost-Share dollars.

Criteria #1

Districts with Regular and Drought Assistance obligations above \$450,000 will be able to obligate an additional \$15,000, not to exceed their initial Regular Cost-Share Allocation. This \$15,000 should be used to fund pending contracts in MoSWIMS prior to the cost-share pause, up to the initial allocation in each resource concern. Pending contracts that exceed the \$15,000 will be funded up to their initial Regular Cost-Share Resource Allocation.

Criteria #2

Districts with Regular and Drought Assistance obligations below \$450,000 will be able to continue obligating funds up to \$450,000, or their initial Regular Cost-Share Allocation, whichever is less. Pending contracts in MoSWIMS prior to the cost-share pause, will be funded up to the initial allocation in each resource concern.

Criteria #3

Districts with Regular and Drought Assistance obligations above \$450,000, but below the initial Regular Cost-Share Allocation are prioritized to receive deobligated Drought Assistance dollars.

Your soil and water conservation district will have available all remaining unobligated cost-share funds to assist landowners with their conservation goals. No action is required and the district can begin entering new contracts on October 1, 2012.



Recycled Paper

Gasconade SWCD
September 28, 2012
Page two

The Commission and Program thank all the districts for their patience and understanding through this process. Districts have worked extremely hard toward implementing the programs available. The work completed will make a lasting difference for Missouri agriculture.

If you have any questions regarding the content of this letter, please contact your district coordinator. Thank you.

Sincerely,

SOIL AND WATER CONSERVATION PROGRAM

A handwritten signature in cursive script that reads "Ken Struempf".

Ken Struempf
District Operations Section

KS:afd



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

**September 2012
NRCS Board Report**

During the month of September I attended the Maries and Gasconade SWCD Board meetings. Osage did not have their regularly scheduled meeting due to minimal agenda items.

Maries River Grazing School was held in Vienna with 39 landowners in attendance. Mark Brandt and I helped with the grazing school along with Maries County SWCD Staff.

I attended a Grassland Evaluation Contest meeting in preparation for the District Contests to be held in October.

I attended a planning meeting for the Mid Missouri Grazing Conference Meeting. Conference will be held February 28, 2013 at Capital Plaza in Jefferson City. Teddy Gentry will be this year's keynote speaker.

Mark, Megan and Grant attended a Cover Crop Workshop held at Bradford Farms in Columbia.

Kory, Amy, Colby, Ken, Grant & Megan attended the Technician Training Workshop held in Jefferson City.

Grant, Megan and I have been assisting FSA with ECP visits in Osage and Maries Counties while Mark has been assisting in Gasconade County. Currently Osage and Maries have 27 approved applications in each county. Gasconade has approved 13 applications.

I attended a Drought meeting in Maries County sponsored by University Extension. Approximately 60 landowners were in attendance.

With the end of the Federal Fiscal Year we have been working on contract payments and modifications to keep contract current. We have also been working on reporting progress to ensure we meet 100% of our assigned goals. With the efforts of everyone in the FOSA throughout the year 100% of the goals were met. I have also completed end of year performance reviews with Mark, Megan and Grant.

I attended one day of the Wurdack Grazing School as a speaker. They had approximately 30 landowners in attendance.

Melinda L. Barch
District Conservationist

September 2012

Kory Hubbard

District Technician

The emergency drought assistance program is finally coming to an end. We have everything checked out and cleared for payment except for one person. The regular cost share folders are starting to pile up waiting on DNR to unlock the system.

Most of my time this month was devoted to the Emergency drought program, but I still had time to plan a few regular cost share practices as well. Grant Phillips from Osage county came over on the 11th and we completed the survey on Kamper's pond.

On the 18th I attended a technical training in Jeff City, we learned about planning pipeline, taking GPS points, and a new software program that is used to plan ponds and waterways. As you may have noticed, I am not present at this board meeting, I am currently at the Linneus Management Intensive Grazing School. Thank you all for the opportunity to learn and grow in this Position.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Kory Hubbard', written in a cursive style.

Kory Hubbard

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted September 26, 2012, 3:00 p.m.

AGENDA

USDA Service Center, 316 S. Olive Street, Owensville, MO

Tuesday, October 2, 2012, 7:30 p.m.

- ☐ Open Meeting – Chairman
- ☐ Review Minutes of the September Board Meeting – Secretary
- ☐ Review Minutes of the May Closed Session Meeting – Secretary

➤ Financial Report for September - Treasurer

- Treasurer's Report
- Time sheets
- Quarterly Report

➤ **Unfinished Business**

- CCPI Update

➤ Cost-Share –

- Fund Status
- Maintenance violations
 - Richard Buddemeyer, dam earthwork damage, principal spillway extended
 - Warren Michener, principal spillway extended

➤ Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name FY13	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
SEE ATTACHED				
Puchta Family Trust (x2)	CRP			
Donald Groebl Jr	HEL			

➤ **New Business**

- ☐ Great Plains Issues
 - Drill bill for Diebal
 - Tires
- ☐ MO Day at Owensville Elementary – Soil Horizons, October 11th
- ☐ Christmas Board Meeting Date
- ☐ Resolutions for training conference
- ☐ Technician II Testing
- ☐ Vacation period request for Kory Hubbard 11/29-12/04/12
- ☐ DNR Memorandums & Letters
 - Memorandum 2013-002, Fiscal Year 2014 Needs Assessment Process
 - Memorandum 2013-003, District Election Policies Rescinded
 - Memorandum 2013-004, Calendar Year 2013 Health Insurance

➤ NRCS and District Reports

➤ Calendar of Events

- ☐ October 2-5, Kory Hubbard at Grazing School Training
- ☐ October 3-4, 4th Grade Field Days
- ☐ October 8, Columbus Day Holiday, Office Closed
- ☐ October 11, MO Day at Owensville Elementary

➤ Adjourn. Next Meeting **Tuesday**, November 6, at the USDA Service Center, 7:00 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.